

VACANCY

AFTER SCHOOL CLUB TEAM LEADER

We require a team leader for our After School Club providing for pupils from The Avenue Infant School and Park Junior School.

Hours: 15 hours per week, school term time only

Working hours: 3.00 – 6.00pm Monday to Friday, term time only

Pay: Hourly rate £11.98

Start date: As soon as possible

We are looking for a hardworking, enthusiastic and experienced individual with a passion for working with children. You will be leading the team there to create a fantastic atmosphere that helps make the after-school time relaxing and enjoyable for all the children involved, ensuring staff know their responsibilities and adhere to policies and procedures. You should be committed to providing a safe, caring and stimulating childcare provision of a high standard.

You will be responsible for supervising the children, ensuring their safety at all times, engaging with them in aspects of play and conversation, preparing a nutritious snack for the children, setting up activities for children to optionally take part in, meeting and greeting parents and providing them with feedback on their child's time at the club. As a member of the team you will also be ensuring that you strictly adhere to the safeguarding requirements of the School.

Essential Requirements:

- Excellent leadership, communication & organisational skills
- Relevant childcare experience
- Is able to monitor and evaluate the quality of the service, ensuring that all staff work within the club's policies, guidance, safeguarding and procedures
- Able to interact well with both children and parents.
- Has an understanding equal opportunities and special educational needs
- Be creative with good knowledge of a range of recreational and physical activities for children to participate in

Desirable Requirements:

- Level 3 childcare qualification or relevant experience
- Has a valid Paediatric First Aid certificate
- Has relevant supervisory experience
- Awareness and understanding of the Statutory guidance of the Early Years Foundation Stage (EYFS)

The Avenue Infant School is committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. All candidates need to be aware that all relevant checks will be undertaken to establish eligibility and suitability. By applying for the post, candidates accept these checks will be made.

It is the School's policy to require all applicants for employment to disclose convictions or cautions (excluding youth cautions, reprimands or warnings) that are not 'protected' as defined by the Ministry of Justice.

In addition, the job you are applying for is exempt from the provisions of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) which requires you to disclose all spent convictions and cautions except those which are 'protected' under Police Act 1997 – Part V and the amendments to the Exceptions Order 1975 (2013 and 2020) and are not subject to employers on DBS certificates and cannot be taken into account.

Closing date: 1.00pm on Friday 19th April 2024

Interviews: tbc

For further information and an application pack please contact The Avenue Infant School on 01933 276366.